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Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

Meeting to be held in Milford Sports Club. Beecroft STreet, LS5 3AS

Wednesday, 21st November, 2018 at 6.00 pm

Councillors:

A Lowe - Armley; J McKenna - Armley; A Smart - Armley;

C GruenJ HeselwoodK RitchieBramley and Stanningley;Bramley and Stanningley;Bramley and Stanningley;

H Bithell - Kirkstall;
J Illingworth - Kirkstall;
F Venner - Kirkstall;

INFORMAL COMMUNITY COMMITTEE WORKSHOP ON CHILD PROVERTY WILL START AT 6:00PM FINISHING AT APPOXIMATELY 7:30PM



Co-optees

John Barber Armley Ward Hazel Boutle Armley Ward Eric Bowes Armley Ward

Jonathan Butler Bramley & Stanningley Ward Annabel Gaskin Bramley & Stanningley Ward

Dave Gilbert Kirkstall Ward Steve Harris Kirkstall Ward

Stephen McBarron Bramley & Stanningley Ward

Rosie McKenna Kirkstall Ward

Agenda compiled by: Debbie Oldham 0113 37 88656 Governance Services Unit, Civic Hall, LEEDS LS1 1UR

Images on cover from left to right:

Armley - Armley Mills; Armley Library (old entrance)

Bramley & Stanningley - war memorial; Bramley Baths

Kirkstall – Kirkstall Leisure Centre; deli market at Kirkstall Abbey

AGENDA

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			THEMED MEETING ON CHILD POVERTY	
			The Inner West Community Committee will discuss Child Poverty.	
			Attending the meeting will be Children's Services to speak about the Child Poverty Strategy and a representative of the Parents Champion.	
			THE FORMAL BUSINESS OF THE INNER WEST COMMUNITY COMMITTEE WILL START AT APPROXIMATELY 7:30PM AFTER THE THEMED MEETING	
1			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS	
			To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).	
			(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
2			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC	
			1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100l of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.	
			2 To consider whether or not to accept the officers recommendation in respect of the above information.	
			3 If the recommendation is accepted, to formally pass the following resolution:-	
			RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-	
3			LATE ITEMS	
			To identify items which have been admitted to the agenda by the Chair for consideration.	
			(The special circumstances shall be specified in the minutes.)	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS	
			To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
5			APOLOGIES FOR ABSENCE	
			To receive any apologies for absence.	
6			OPEN FORUM / COMMUNITY FORUMS	
			In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
7	Armley; Bramley and		MINUTES - 19TH SEPTEMBER 2018	1 - 8
	Stanningley; Kirkstall		To approve the minutes of Inner West Community Committee held on 19th September 2018.	
8			MATTERS ARISING	
9	Armley;		FINANCE UPDATE REPORT	9 - 16
	Bramley and Stanningley; Kirkstall		To receive the report of the Area Leader to update Members on the projects funded through the Inner West Wellbeing, Youth Activities Fund and Capital budgets. It presents projects for approval and outlines funding availability for the 2018/19 financial year.	
			(Report attached)	
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Item No	Ward/Equal Opportunities	Item Not Open		Page No
10	Armley; Bramley and Stanningley; Kirkstall To receive the report of the Area Leader which updates the Community Committee on the work of the sub groups of the Committee: Children and Young People and Environment. This report also updates the Committee on community events, local projects and partnership working that has taken place in the area since the last meeting. (Report attached)		17 - 26	
11			DATE AND TIME OF NEXT MEETING The next meeting of the Inner West Community committee will be Wednesday 20 th March 2019, starting with an informal workshop at 6pm. VENUE DETAILS AND MAP Meeting to be held at Milford Sports Club, Beecroft Street, LS5 3AS	27 - 28

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			THIRD PARTY RECORDING PROTOCOL	
			Third Party Recording	
			Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.	
			Use of Recordings by Third Parties – code of practice	
			a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.	
			b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	



INNER WEST COMMUNITY COMMITTEE

WEDNESDAY, 19TH SEPTEMBER, 2018

PRESENT: Councillor J Heselwood in the Chair

Councillors H Bithell, C Gruen, J Illingworth, A Lowe, J McKenna, K Ritchie, A Smart and F Venner

CO-OPTEES PRESENT

H. Boutle, E Bowes, J Butler,

S. Harris, S McBarron

UNIVERSAL CREDIT - THEMED WORKSHOP

The Chair welcomed everyone to the meeting and thanked them for attending.

Simon Betts of DWP and Sharon Guy from Housing Leeds were in attendance at the meeting for the themed workshop which was on Universal Credit.

The Chair introduced the topic informing the meeting that this particular topic had been selected as Universal Credit is due to be rolled out in Leeds from 10th October 2018.

Simon Betts provided an overview of what and how the changes will affect people in Leeds.

It was noted that this was the biggest welfare change for 60 years with Universal Credit replacing 6 welfare benefits:

- Income based Employment and Support Allowance
- Working Credits
- Income Support
- Child TAX Credits
- Income based job seekers allowance
- Housing benefit

It will be one simple payment paid monthly.

One major change is that all claims need to be completed online it was suggested that this would take 20 minutes for a single person and 45 minutes for a couple. It was highlighted that the claim only starts when the submit button has been pressed.

Members were informed that there was a booklet which provided information where and how to access the system. It was noted that there are 80 centres across the city where access has been made available for online claims. However, the Committee were advised that claimants required an email address as the system runs on an internal browser. There is no app available.

The Committee was advised of the following points:

- No 16 hour rule enabling people to work part time hours
- Payments could be split if made aware of a vulnerable family
- People will be assigned a caseworker
- A triage approach to be adopted
- Support through local hubs using DWP outreach facilities and staff visits
- Visits to all tenants every 12 months
- Housing and DWP will be working in partnership
- Those in supported housing will continue to be paid by the local authority

The Chair thanked Simon and Sharon for attending and for their informative presentation.

Cllr. Lowe joined the meeting at 18:45 during this item.

The formal meeting of the Community Committee start at 7.30pm.

15 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

16 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

17 Late Items

There were no late items.

18 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

19 Apologies for Absence

An apology for absence was received from co-optee John Barber.

20 Open Forum / Community Forums

On this occasion no members of the public in attendance at the meeting wished to speak in the open forum.

21 Minutes - 20th June 2018

RESOLVED – That the minutes of the meeting held on 20th June 2018 be approved as a correct record.

22 Inner West Community Committee Briefing Neighbourhood Teams - September 2018

The report of the Chief Officer Access & Care Delivery, Adult Social Care updated the Community Committee on the progress with Strengths Based Social Care across the city and focused on the local features of this new approach to service delivery.

Members were shown a short film and papers were tabled at the meeting.

In attendance at the meeting were:

Shona McFarlane, Deputy Director, Social Work and Adult Social Care Service

James Turner, Project Leader, Service Transformation Fiona Martin, Learning Disability Service Delivery Manager Sarah Hearn, Social Worker, Armley Neighbourhood Care Management Team

Members were informed that the new strengths based model establishes a way of delivering adult social work practice that is:

- Values driven
- Community focused in achieving outcomes
- Empowering of staff
- A partnership with local people
- Builds on the asset based approached already in place in Leeds

The model moves away from eligibility and assessment towards a strengths based and person centred approach. Looking at what someone can do rather than what they can't do.

Philip Hawley a regular attendee at the Community Committee, also a People's Parliament Representative had appeared in the short film and offered to assist in presenting the item.

Philip explained to the Committee how the strengths based approach had helped him. He spoke about the strategy 'Being Me' which is to be sent to Members. Philip said that he now had more confidence and felt braver through the work that he had done with the services.

Members were informed of the following points:

Draft minutes to be approved at the meeting to be held on Wednesday, 21st November, 2018

- The first talking point centre had been established at the New Wortley Community Centre
- Talking Points for the Inner West are currently located at New Wortley Community Centre and Headingley Community Hub
- It was acknowledged that the Inner West area could also use a Talking point in Bramley. However, no suitable venue had been found yet.
- Venues need to be free not necessarily council owned, have access to WiFi, be easily accessible both in terms of accessing the building and transport links
- The Social teams work collaboratively with services in the area including those services in the third sector.
- It was acknowledged that although this is a new approach for the council this type of working has been used previously by the third sector
- Assessment forms had been reduced from 28 pages to 2 pages
- Although most of the conversations were held at the Talking Point centres should a home visit be requested this would still take place.
- During the initial call customers are given more clarity about options open to them and 'The What's Out There Guide' enables call handlers to connect customers to beneficial services in their community
- A Rapid Response Team is now in place to deal with all crisis situations with the focus on making the person safe, and to look at short term work
- The average wait for an appointment to meet with a social worker at a Talking Point centre is currently 10 days. This is much reduced timescales
- Teams meet to 'peer review' cases which provides better support plans and increases team knowledge, understanding and introduces creative solutions
- The teams work with a number of health partners across the city

The Committee discussed points including: Hospital discharges; feedback for Members when they had assisted in a referral; support for those who are in crisis and venues for Talking Point centres.

Philip said that he would provide an update at the next meeting.

RESOLVED – To:

- a) Note the submitted report
- b) Note the desire to return to the Community Committee Chairs Forum with a summary of this round of updates
- c) Consider how we further build relationships between Adults and Health and local communities and benefit from Members' expert local knowledge

23 Finance Update Report

The report of the West North West Area Leader updated Members on the projects funded through the Inner West Wellbeing Fund, Youth Activities Fund

Draft minutes to be approved at the meeting to be held on Wednesday, 21st November, 2018

and Capital Budgets. The report also presented projects for approval and outlined funding availability for the 2018/19 financial year.

Members acknowledged the small grants and skips that had been approved since the last meeting outlined at point 3 of the submitted report and the remaining balance of £8, 982 on the small grants and skips budget.

Members were advised that two delegated decisions had been taken since the last Committee to fund the following:

- LGBTQ+ Sports in Summer £2000, Armley, Bramley and Stanningley and kirkstall Ward
- 2. Money Buddies, £9053, Armley and Kirkstall Ward

Members noted the current Wellbeing and Youth Activity balances presented at point 9 of the report.

It was noted that following discussions with Kirkstall Ward Members it had been agreed that the remaining balance in the pot of funding for post flooding related work should be returned to the budget. This amount was £9,957.

An application had been received from Gilbert & Sandford Residents Association for Kirkstall Festive Lights to fund additional festive lighting motifs around the central junction in Kirkstall. The amount applied for was £6,588.

It was noted that the local residents were also planning a lights switch on event to take place in November. The Kirkstall Ward Members informed the Committee that the switch on was to take place on the 21st November which is the date of the next Community Committee meeting. It was suggested that the next meeting be held in Kirkstall so as to allow the Kirkstall Members to be able to attend both the meeting and the lights switch on.

An application had also been received from Broadlea Teatime Club, Barca for £5.004.

Members discussed the additional Community Infrastructure Levy (CIL) of £43,000 which it is proposed will be spent jointly across all the wards of the inner west area. The money was from the development of Kirkstall Forge.

Members were asked for suggestions of schemes for the CIL money to be allocated to. Members were advised that there was not a time limit to spending the CIL money.

RESOLVED - To:

- a) Note the balance of the small grants budget for 2018/19 at point 4 of the submitted report
- b) Approve the minimum conditions set out for delegated decisions at point 5 of the submitted report
- c) Not the delegated decisions taken at point 6 and 7 of the submitted report

- d) Note the revised Wellbeing and Youth Activities Fund balances at point 9 and on Appendix 1 of the submitted report
- e) Consider the new Wellbeing applications at 12-13 of the submitted report
 - Kirkstall Festive Lights, Gilbert & Sandford Residents Association - £6.588 APPROVED
 - Broadlea Teatime Club, Barca £5,004 APPROVED
- f) Note the balance of the Capital Fund at 16 of the submitted report
- g) Note the balance of the Youth Activities Fund at point 19 of the submitted report

24 Community Committee Update Report

The report of the West North West Area Leader updated the Community Committee on the work of the sub groups of the Committee: Children and Young People and Environment. This report also updated the Committee on community events, local projects and partnership working that had taken place since the last meeting.

Members were advised that invitations would be sent out for Children and Young People sub groups. It was noted that the dates are 23rd October and 12th February.

Member were informed that following the success of the Inner West Youth Summit it is proposed that there will be another and discussions will take place with the Communities Team and the Children's Champion to agree details.

The success of events at Hawksworth Wood Fun Day, Armley Festival and Bramley Festival were noted with the Committee thanking all those involved.

Cllr. Ritchie provided a brief update on the Bramley Forum which had taken place on 26th July, he also thanked Steve McBarron the Bramley Co-optee for organising the Bramley Festival which had been a successful day.

Members acknowledged the peer inspections as part of the monitoring of Youth Activities Funded projects which had included: Food Frenzy; Bushcraft sessions at West Leeds Activity Centre & Get Fit, get fed, get active.

Members were advised of the dates for the Community Led Local Development events which were taking place in West Leeds.

Members were reminded to make nominations for the Compassionate City Awards.

RESOLVED – To note the report and the key outcomes from the sub groups.

25	Date and time of next meeting
	The next Inner West Community Committee to be held on 21st November 2018 at 6pm.



Agenda Item 9





Report of: Area Leader

Report to: Inner West Community Committee

Report author: Karen Emmerson 0113 5350727

Date: 21st November 2018 For decision

Finance Update Report

Purpose of report

This report provides the Inner West Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activities Fund for 2018/19 and the current position of the Small Grants and skips pots.

The report provides an update on the Wellbeing Fund, Youth Activity Fund, Small Grants and Skips that have been approved since the last meeting.

Main issues

- 1. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equality and diversity; and be unable to cover the costs of the project from other funds.
- 2. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must have due regard to the need to eliminate discrimination, advance

equality of opportunity and foster good relations between different people when carrying out their activities. Funding for projects specifically targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women's health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help them integrate). Further advice on these can be given on a case by case basis if required. The fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

Current position:

Small Grants & Skips

3. The following small grants and skips approved since the last meeting:

Project Name	Organisation / Department	Amount Requested	Amount Approved
A Community Band for West Leeds	Tutti! Leeds Community Concert Band	£419.38	£419.38

4. The balance of the small grants and skips budget still available is £8,423.

Delegated Decisions

5. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;

details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

Associated Recommendation: Members are asked to review the minimum conditions as set out in above, consider whether any amendments are required and approve such conditions for operation in 2018/2019. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

A delegated decision has been taken since the last Committee to fund the following:

6. Pyjama Drama c/o Bramley Cluster Children and Family Services £1125

Pyjama Drama facilitate highly imaginative, immersive and interactive creative play sessions for pre-school age children. Many families in Bramley are less able to access these play sessions due to economic and geographical barriers. The aim of the project is to rectify this, to make these sessions available locally to Bramley residents, at no cost.

The grant will be used to pay for the use of Bramley Community Centre, the session fees of a Pyjama Drama practitioner, to cover the costs of marketing, resources and social snack time at the end of the session.

Wellbeing Budget 2018/19

7. The 2018/19 Inner West Wellbeing revenue budget, including the additional injection from Executive Board is: Wellbeing - £169,170

YAF - £38,500

Current Wellbeing & YAF Balances

8.

Wellbeing	
Armley	£21,484
Bramley & Stanningley	£12.303
Kirkstall	£23.869
Youth Activities Fu	nd
Armley	£2780
Bramley & Stanningley	£390
Kirkstall	£1717

9. Armley Lights Switch On Event

Following discussions with the Armley Elected Members £445.75 additional funding towards the cost of this event has been agreed.

10. Target Hardening Care & Repair

Due to underspend on this 2017 project £1414 has been returned to the 2018 funding pot, split between the 3 wards.

New Wellbeing applications for 2018/19

11. Leeds Little Free Library £3000 Armley & Kirkstall

We are asking the Community Committee to support the building and installation of 10 little free libraries across the city of Leeds, with 3 in Inner West. The idea behind little free libraries is very simple. The libraries are beautifully hand-painted little cabinets full of books, placed out in the community. Made from marine ply and with perspex doors, they are sturdy, weather proof and built to last for at least 10 years. Each is hand-painted by a local artist as an individual work of art that reflects the community or setting in which it is placed.

12. Thursday Night Youth Group £960 Bramley & Stanningley

This project came from a request at the Children & Young Peoples sub group to have a traditional youth club that people can drop in to in Bramley Community Centre. There is nothing similar on an evening in the area. Barca agreed to deliver this project with its LCC funding to deliver youth work in Bramley with support from LCC youth Service

The grant will be used to pay for the venue hire at Bramley Community Centre from April 2018-March 2019.

Capital Wellbeing Balance

13. The current Inner West Capital balance has had an injection and is currently £27.500. There has been no new Capital Projects since the last meeting.

Community Infrastructure Levy (CIL)

14. On the 21St October 2015 the council's executive board approved a process for the allocation of CIL in Leeds. Any planning application approved prior to the 6th April 2015 do not qualify for a CIL contribution. As part of this payment schedule, Leeds City Council retains up to 70-80% centrally, 5% for administration and 15-25% goes to a Community Committee or the relevant Town or Parish Council. This 15-25% of the CIL receipt (25%if there is an adopted neighbourhood plan, 15% if there isn't) is known as the 'Neighbourhood Fund'. In the absence of a Town or Parish Council, the Neighbourhood Fund element of CIL is allocated to the Community Committee.

Youth Activities Fund

15. The balance of the 2018/19 Inner West Wellbeing updated YAF budget is now £4,887 as shown at point 8. There are no new YAF applications since the last meeting.

Corporate considerations

16. Consultation and engagement

Elected Members have been consulted through a workshop event. The 2018/19 commissioning round began with a communication to all Community Committee contacts and advertised on social media.

Consultation with Children and Young People has taken place through school groups and children's projects across the area for the Committee's Youth Activities Fund.

17. Equality and diversity / cohesion and integration

All projects are assessed in relation to Equality, Diversity, Cohesion, and Integration.

18. Resources and value for money

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be achieved.

In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

19. Risk management

Risk implications are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

2019/20 Wellbeing Application Round

- 20. Members are asked to approve the method by which Wellbeing grants are approved for 2019/20. In previous years, this has been done through an open application process synced with the Inner West and Inner North West Community Committees.
- 21. It is proposed that the application round follows the same process again, with applications invited between 26 October 2018 and 11 January 2019, for approvals at the March Community Committee meeting.
- 22. The proposed priorities below are also reflected in the Community Plan 2018/19

<u>Inner West Wellbeing fund priorities</u>

- Increase community activity and local residents' involvement in decision making
- Work with our partners to improve services in our local neighbourhoods
- Support activities that make people and places feel safer

- Enhance the quality of our parks and public spaces
- Develop and make better use of community assets
- Support children and young people to be engaged, active and inspired
- Promote healthy lifestyles and tackle health inequalities
- Provide opportunities for people to get jobs, volunteer or learn new skills
- Improve access and engagement in sport and cultural activities
- 23. The Communities Team will consult with Members before and during the process, bringing everyone together for a workshop to review all applications.
- 24. Members are asked to approve the process.

Conclusion

25. The Community Committee has invested its Wellbeing funding in a wide variety of projects within local communities. The majority of projects are progressing as planned with some very positive outcomes recorded.

Recommendations

- 26. Members are asked to:
 - a) Note the balance of the Small Grants budget for 2018/19 at 4;
 - b) Approve the minimum conditions set out for delegated decisions set out at 5;
 - c) Note the delegated decision taken at 6;
 - d) Note the revised Wellbeing and YAF balances set out at 8 and on App 1;
 - e) Consider the new Wellbeing applications at 11-12;
 - f) Note the balance of the Capital Fund at 13;
 - g) Note the balance of the Youth Activities Fund at 15,
 - h) Agree the recommended application round process for 2019/20 at 20

Inner West COMMUNITY COMMITTEE Appendix 1 2018-19 Wellbeing Statement

1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2018-19 financial year. It shows the amount allocated to each ward of the Outer South Community Committee, details of the carry forward from 2017-18 and any existing commitments.

2017/18 IW Revenue Budget		Inner West Community Committee
Balance Brought Forward from 17-18	£	70,808.24
IW Revenue Allocation for 2018-19	£	169,170.00
Total	£	239,978.24
Schemes Approved from 2017-18 budget to be paid in 2018-19	£	43,563.39
Projects approved in 18-19	£	138,913.94
Total Commitments	£	182,477.33
Remaining to Allocate (Wellbeing)	£	57,500.91
Remaining to Allocate (Youth Activities)	£	4,889.41

1.2 Revenue Project Statement

The table below provides a current revenue project statement; most grants are paid retrospectively, so grants shown as unpaid at this point in the year do not necessarily reflect any potential

Project reference	Project Name	Lead Organisation		Approved		Actual	Remaining		
IW/18/01/LG	Armley Grit Bins	LCC Highways & Transportation	£	1,752.00	£	-	£ 1,75	52.00	
IW/18/02/LG	Small Grants & Skips	WNW Communities Team	£	10,267.14	£	1,803.69	£ 8,46	63.45	
I\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	Priority Neighbourhoods	WNW Communities Team	£	2,441.55	£	40.00	£ 2,40	01.55	
l\ 18/04/LG	Communications Budget	WNW Communities Team	£	1,308.75	£	54.83	£ 1,25	53.92	
IW418/05/LG	Armley Light Switch On	WNW Communities Team	£	4,964.25	£	-		64.25	
I₩718/06/LG	Festive Lights Hire	Leeds Lights	£	6,510.00	£	-	£ 6,5	10.00	
IW/18/07/LG	Bramley Lights	Bramley Lights Project	£	3,400.00	£	-	£ 3,40	00.00	
IW/18/08/LG	CCTV Broadlea Hill	LCC Leedswatch	£	1,000.00	£	-	£ 1,00	00.00	
IW/18/09/LG	CCTV Broadlea Grove	LCC Leedswatch	£	1,000.00	£	-	£ 1,00	00.00	
IW/18/10/LG	Bramley SID	LCC Highways & Transportation	£	2,544.00	£	-	£ 2,54	44.00	
IW/18/11/LG	Irish Arts	Irish Arts Foundation	£	850.00	£	-	£ 85	50.00	
IW/18/12/LG	Enduring Wellbeing	The Conservation Volunteers – Hollybush	£	3,130.00	£	490.53	£ 2,63	39.47	
IW/18/13/LG	Community Leader	New Wortley Community Association	£	6,000.00	£	-	£ 6,00	00.00	
IW/18/14/LG	Armley Basketball Project cont.	Partnership between Leeds Beckett University,	£	1,260.00	£	-	£ 1,26	60.00	
IW/18/15/LG	Meeting Point	Christ Church Armley Community Projects Ltd	£	2,150.00	£	-	£ 2,15	50.00	
IW/18/16/LG	Motiv-8	Barca-Leeds	£	4,000.00	£	-	£ 4,00	00.00	
IW/18/17/LG	Sport In Summer	Barca-Leeds	£	2,000.00	£	-	£ 2,00	00.00	
IW/18/18/LG	Passport to Natal Health	Natal Health CIC (Bumps & Babes)	£	3,758.00	£	-	£ 3,75	58.00	
IW/18/19/LG	Get Fit, Get Active, Get Fed Bramley	Groundwork Leeds	£	5,000.00	£	-	£ 5,00	00.00	
IW/18/20/LG	Kirkstall Festival 2018	Kirkstall Festival Committee	£	4,250.00	£	4,250.00	£		
IW/18/21/LG	Kirkstall Art Trail 2018	KVCA (Kirkstall Art Trail	£	2,500.00	£	2,500.00	£		
IW/18/22/LG	Kirkstall In Bloom Engagement in the Community	Kirkstall In Bloom	£	1,855.00	£	-	£ 1,85	55.00	
IW/18/23/LG	Premier League Kicks	Housing Leeds	£	720.00	£	-	£ 72	20.00	
IW/18/24/LG	Armley parkrun	Armley parkrun	£	3,000.00	£	-	£ 3,00	00.00	
IW/18/25/LG	Bramley Grit bins	WNW Communities Team/ Highways	£	638.00	£	-	£ 63	38.00	
IW/18/26/LG	Youth Summit Bake Off	WNW Communities Team	£	2,100.00	£	-	£ 2,10	00.00	
IW/18/27/LG	New Wortley Festival 2018/19	New Wortley Community Centre	£	500.00	£	-	£ 50	00.00	
IW/18/28/LG	Two Family Fun Days & buying Canadian Canoes - Inner West A	Leeds City Council Children and Families	£	1,460.00	£	-	£ 1,46	60.00	
IW/18/29/LG	Burley's Blooming 2018	Burley Top Community Association	£	5,000.00	£	-	£ 5,00	00.00	
IW/18/30/LG	Children's Champion Project	St Mary's Hawksworth Wood	£	4,250.00	£	-	£ 4,25	50.00	
IW/18/31/LG	Home- made Happy Meals	Active Leeds LCC	£	906.00	£	-	£ 90	06.00	
IW/18/32/LG	Butcher Hill CCTV	Leedswatch LCC	£	3,000.00	£	-	£ 3,00	00.00	
IW/18/33/LG	Movie Matinee	Hawksworth Older People Supports Services	£	2,298.00	£	-	£ 2,29	98.00	
IW/18/34/LG	Summer Holiday Targeted Provision	Youth Service	£	954.21	£	954.21	£	-	

IW/18/35/LG	Armley Festival
IW/18/36/LG	Bramley Festival
IW/18/37/LG	New Wortley Ground Rent C
IW/18/38/LG	Abbey Mills Events
IW/18/39/LG	Bramley Community Centre
IW/18/39/LG	Bramley Community Centre
IW/18/40/LG	Leeds LGBT+ Sport Fringe
IW/18/41/LG	Leeds Money Buddies
IW/18/42/LG	Festive Lights Display
IW/18/43/LG	Broadlea Teatime Club

Armley Festival	Armley Festival Team	£	2,500.00	£ -	£	2,500.00
Bramley Festival	Bramley Festival	£	4,500.00	£ 4,500.00	£	-
New Wortley Ground Rent Charges Pot 2018/19	New Wortley Community Association	£	2,500.00	£ 1,250.00	£	1,250.00
Abbey Mills Events	Kirkstall Valley Development Trust	£	5,000.00	£ -	£	5,000.00
Bramley Community Centre (BCC)	Bramley Elderly Action (BEA)	£	5,000.00	£ -	£	5,000.00
Bramley Community Centre (BCC)	Bramley Elderly Action (BEA)	£	5,000.00	£ -	£	5,000.00
Leeds LGBT+ Sport Fringe Festival	LGBT+ Sport Fringe Festival	£	2,000.00	£ -	£	2,000.00
Leeds Money Buddies	Burmantofts Community Projects	£	9,053.70	£ -	£	9,053.70
Festive Lights Display	Kirkstall Village Action Group	£	6,588.84	£ -	£	6,588.84
Broadlea Teatime Club	Barca-Leeds	£	5,004.50	£ -	£	5,004.50

Totals: £

143,913.94 £ 15,843.26 £ 128,070.68

1.3 Revenue Projects Live from Previous Years
The table below provides a revenue project statement of grants funded in previous years that are still live.

Project reference
IW/15/44/LG
IW/16/16/LG
IW/16/24/LG
IW/16/25/LG
IW/16/32/LG
ည္ IW/17/14/LG
ଜାW/17/27/LG
→IW/17/01/LG
IW/17/02/LG
IW/17/04/LG
IW/17/05/LG
IW/17/06/LG
IW/17/09/LG
IW/17/10/LG
IW/17/16/LG
IW/17/22/LG
IW/17/25/LG
IW/17/32/LG
IW/17/33/LG
IW/17/34/LG
IW/17/35/LG

Project Name	Lead Organisation		Approved		Actual		Remaining
Kirkstall Flood Relief Projects Pot	Communities Team WNW	£	330.00	£	330.00	£	-
Second Chance (Furniture) Project	St George's Crypt	£	4,000.00	£	-	£	4,000.00
Egyptian Mummy Learning Experience	Manor Park Surgery	£	1,500.00	£	1,000.00	£	500.00
Broadlea Grove CCTV	Housing Leeds	£	-	£	-	£	-
Leeds Women's Aid Appointment Session	Leeds Women's Aid	£	3,656.00	£	3,656.00	£	-
West Leeds CLLD Programme Pot	Communities Team WNW	£	9,000.00	£	-	£	9,000.00
Kirkstall Pocket Park Revenue Pot	Communities Team WNW	£	1,000.00	£	-	£	1,000.00
Small Grants & Skips Pot (2017/18)	Communities Team WNW	£	575.41	£	-	£	575.41
Festive Lights	Communities Team WNW	-£	285.00	£	-	-£	285.00
Bramley Together Christmas Lights Switch on 2017	Communities Team WNW	-£	275.00	£	-	-£	275.00
Broadlea CCTV Monitoring & Maintenance	Leedswatch	£	1,784.00	£	-	£	1,784.00
Target Hardening	Care & Repair (Leeds)	£	1,534.34	£	-	£	1,534.34
Motiv-8	Barca Leeds	£	2,433.64	£	2,489.11	-£	55.47
Bosom Buddies Training	Bramley Bosom Buddies	£	1,567.00	£	1,567.00	£	-
Fifth Year Projects	Kirkstall in Bloom	£	-	£	-	£	-
Coding, Crafting & Creating	Armley Hub Customer Services	£	731.00	£	-	£	731.00
Kitchen Project	The Villagers Community & Sports Foundation	£	2,500.00	£	-	£	2,500.00
Bramley Healthy Living Park	Your Back Yard	£	3,340.00	£	-	£	3,340.00
Money Buddies in Armley & Kirkstall	Money Buddies	£	2,574.00	£	2,574.00	£	-
Broadleas TT Club Cont.	Barca Leeds	£	6,430.00	£	2,474.24	£	3,955.76
Leeds Gateway Trail	Parks and Countryside	£	1,168.00	£	-	£	1,168.00
		+		╀			
	Totals:	£	43,563.39	£	14,090.35	£	29,473.04

Agenda Item 10





Report of: Area Leader

Report to: The Inner West Community Committee

Report author: Karen Emmerson (0113 5350727)

Date: 21st November 2018

For Information

Area Update Report

Purpose of report

This report updates the Community Committee on the work of the sub groups of the Committee: Children and Young People.

This report updates the Committee on community events, local projects and partnership working that has taken place in the area since the last meeting.

Main issues

Neighbourhood Policing Update

- 1. Leeds City Councils 'City Priorities Plan' sets out its ambitions to achieve sustainable reductions in crime and disorder, tackle anti-social behavior and to build stronger cohesive communities.
- 2. At the request of the Community Committee West Yorkshire Police have been invited to provide a policing update to the meeting.

Children & Young People - Champion: Cllr C Gruen & Cllr H Bithell.

- 3. Following the success of last year's Inner West Youth Summit, the Communities team attended the sub group meeting with the Children's Champions to discuss the Youth Summit for 2018/19. The event will be held on **Monday 14th January at the Civic Hall**. A diary invite has been sent to all Inner West Members in the hope that as many Members as possible will be able to attend part or all of the day. Findings from the young people who attended the event last year have helped to inform spend on young people's activities during 2018.
- 4. For information the next Children's Sub Group meeting is on Tuesday, 12th February 2019, at 10am, (venue tbc).
- 5. As part of the monitoring of Youth Activities Funded projects a series of peer inspections have been carried out within Inner West over the summer months. Young people from across the city along with colleagues from the Communities Team have visited projects and the young people were tasked with speaking to attendees and organisers to get feedback on what was working well and what young people wanted to see, feedback from the peer inspections can be used to inform future commissioning. The Peer Inspection report will soon be forwarded to all members for their information.
- 6. Primary School Results for the Inner West Community Committee area were also discussed, with data for each ward to follow when it has been validated. Although the improvement in Leeds is greater than the national rate, there are some schools with results that are of concern. Possible interventions, such moderating, forums and working with Local Authority Governors were discussed.
- 7. Engagement activities with the Leeds Playhouse (formerly West Yorkshire Playhouse) were promoted with education, youth and community strands running. They are a theatre of sanctuary, working with asylum seekers and refugees and will also come out and work with community groups. More information can be found online at www.leedsplayhouse.org.uk.

Health & Wellbeing & Adult Social Care - Champion: Cllr Lowe & Cllr Venner

Public Health Employment Project in New Wortley

8. The employability project is proving a great success and resource to the services at New Wortley Community Centre. It has enabled us to provide one to one support to service users and volunteers looking to gain employment and training to enhance their skills, lifestyle and overall wellbeing. We currently have ten service users working with our support worker on CV writing, job applications, employability skills and goal setting for improving career prospects. The past two months have seen five of these gain both full and part time positions in various different roles with one opening their own take away business. Two are now volunteering at least three days a week and waiting to hear on recent job applications. One is now completing a Diplomas in Electric installation and two are working towards getting work ready and setting small achievable goals to get back into a working routine after ill health.

Partnership working plays a huge part in this project. Remploy and Engage Leeds Deliver Drop in sessions that we refer service users into. For more information on any of these topics please contact Rebecca. Houlding@newwortleycc.org>

CAREVIEW-Social Isolation Support Tool

9. Careview is a smart phone app which helps our community outreach teams locate socially isolated citizens. CAREVIEW has now completed a successful 12 month evaluated trial. The full evaluation is available on request and we are now looking to expand the projects functions across Leeds. This platform has a newly developed support tool that non-health professionals and residents can access should they require information on how to signpost an isolated resident to a support service. It can be accessed without signing up by visiting https://leeds.care.vu/ and then Click on the menu ≡ and select "Isolation Tool".

For more information on any of these topics please contact Jonathan.Hindley@leeds.gov.uk

WNW Health and Wellbeing Partnership Meeting

10. Partners working in the 10% most deprived areas of Leeds were invited to the WNW Health and Wellbeing Partnership meeting in October. The theme of the meeting was Winter Wellbeing and presentations were given by representatives of the new Home 'Plus' Leeds service and Armley Helping Hands about their Time to Shine Project 'Don't Call Me Old'. Partners were given the opportunity to share information about the work they are doing on Winter Wellbeing and link with other partners for support or ideas. All information, including resources available have been shared with the whole Partnership group to help promote any opportunities for further partnership working and support of Winter Wellbeing Campaigns including Winter Friends.

The new West Leeds Debt Forum leaflet which was included in the previous meeting themed around Money Worries is available for distribution and information has been circulated amongst the group.

For more information on any of these topics please contact Sue.Mulligan@leeds.gov.uk

Employment & Skills

11. The Service are currently working on the Ward Profile Interim reports, which ward members will receive end of November / beginning of December.

Bramley & Stanningley Ward Forum

12. The Bramley Forum last met on the 27th September 2018 and discussed the following:

Harpreet Singh provided a policing update to the meeting on behalf of Inspector Sarah Towers. There had been a number of reports concerning youth nuisance relating to motorcycles and deliberate fires and residential burglaries.

Residents were urged to keep windows and doors locked as offences are likely to continue with the forthcoming darker nights period approaching, resulting in longer risk periods for offending.

Councilor Kim Groves attended the meeting to inform residents on the work she was doing as the West Yorkshire Combined Authority's Transport Committee Chair. She informed residents that she had recently taken up the role and was keen to get feedback on challenges and barriers and share information going forward. Councilor Groves was accompanied by Paul Moses of First Buses who informed of the investments being made in new buses and work on improving customer services.

Oliver Bamford of Leeds City Council was also in attendance and provided information about the Bramley Hub which had now been in operation for almost a year and had received over 3,000 enquiries.

The next meeting is scheduled to take place on Thursday the 29th November.

Bramley Our Place Partnership – Broadleas and Fairfields

13. The Bramley Our Place Partnership was brought together to develop a local improvement plan for Bramley, focusing on the Broadleas and Fairfields.

The partnership is continuingly developing a work programme against the 3 identified priorities which will be underpinned by community engagement. These include;

- Children & Young People
- Community Safety & Environment
- Jobs & Skills, educational attainment (increased employment and more of the community in learning)

The last partnership meeting took place on the 17th October and attendees heard of new initiatives being developed by the sub group structures which had been set up in alignment to the 3 themes mentioned above.

Some of the key developments include the initiation of a Bramley Business Forum and an engaged program of activity working with the 4 schools that serve the Broadleas and Fairfields areas i.e. Bramley, Hollybush, Stanningley and Summerfield Primary schools. This programme includes educating and engaging the children on making improvements to the built up environment and building aspirations. Another project modelled on the New Wortley Transition Programme is being considered by schools in

partnership with Leeds Youth Service with the aim of the programme to support children with their move to secondary school.

The 3 sub-groups will continue to meet quarterly and work coherently to develop localised projects in line with the priorities of the partnership.

Armley Ward Forum

14. The last Armley Forum took place on 18th September 2018. The Police reported there had been a reduction in burglaries.

Peter Mudge from the Communities Team also attended to discuss his work in Armley as the Neighbourhood Centre Coordinator.

The next Forum is to take place on 19th November 2018.

New Wortley Priority Neighbourhood Update

15. The New Wortley Core Team continues to meet every 6 weeks to bring together partners, monitor progress against agreed actions and ensure there is a collective, joined up approach to work taking place within the priority neighbourhood. There has been a range of activity undertaken against the action plan, a selection of which is highlighted below.

Children and Young Peoples Engagement Mapping – One of the first agreed activities of the New Wortley Core Team was to identify a 'Top 10' list of key children and young people at risk of being drawn into ASB and crime. Using a more intensive collaborative case management approach, we brought the data from wider providers of Children and Young Peoples provision together. Having shared their community data, this identified key individuals and families for collective focus. By doing this in New Wortley we found individuals with needs that were not previously on any services' radar, while others had multiple interventions from services unaware of each other's work.

This approach has now been used for over a year and has recently been reviewed by the Children & Young People working group. They have found that all identified key individuals and families are now engaging with some form of provision. Even those that are reluctant to work with statutory services are engaging with Third Sector providers such as New Wortley Community Centre and BARCA.

Public Health Employment Project – The employability project is proving a successful additional resource to the services currently run at New Wortley Community Centre. It provides one to one support to service users and volunteers looking to gain employment and training to enhance their skills, lifestyle and overall wellbeing. The project currently has 10 service users working with a support worker on CV writing, job applications, employability skills and goal setting for improving career prospects. The past two months

have seen 5 of these gain a mix of full and part time positions in various different roles with one opening their own take away business. Two are now volunteering at least 3 days a week and waiting to hear on recent job applications. Another is now completing a Diploma in Electric installation and two others are working towards getting work ready and setting small achievable goals to get back into a working routine after ill health.

Partnership working plays a huge part in this project. Remploy and Engage Leeds deliver drop in sessions that service users are referred to. This helps with capacity and broadens the opportunities into employment and training whilst supporting the Community Centre to further develop opportunities for all. By working in this way, Engage Leeds have helped the project support a further 21 people from the local area. Out of these; 9 are now in employment and others have been supported to attend interviews, develop CV's and job applications. The staff are fantastic, approachable and a great resource in the centre. The project has also helped to boost the confidence and self-esteem of all involved including the Employment Support Worker.

Community Voice – The New Wortley Core Team recognised the need to find out more from residents on how they feel about where they live, what they felt were the priorities and also what were the strengths. We also wanted to look at how the work we were undertaking in these areas was perceived and if local people felt the benefits of the changes being made. We felt it would be useful to have the soft data to inform decision making in conversation with other services around priorities. With that in mind **Priority Neighbourhood Surveys** are now being done as part of the annual home visits by Housing Leeds with more being done directly online, and via partners at events etc. The same survey is being used in Boggart Hill in Seacroft, which will provide some comparison of 2 priority neighbourhoods. The analysis should provide some useful information on assets, issues, employment and how residents currently access information and their preferred options. These surveys will be repeated yearly and provide comparison data.

We are currently in the process of producing a **Welcome Pack** for New Wortley utilising the template and learning from Boggart Hill. This will be available for all new residents at the sign up process to help familiarise them with information, support and guidance available to them locally. The document will also be made available to all residents currently living in the area to ensure they are aware of the local services on offer.

A project has also been delivered which looked at **Transforming Communities through Art and Culture.** This was a new initiative which took place over the summer at New
Wortley Community Centre in partnership with the Yorkshire Sculpture Park. The aim
was to use art as a way of improving self–confidence, developing creativity and
community cohesion by the creation of art pieces for the community centre. Day trips
were also undertaken for local residents to visit the Yorkshire Sculpture Park to
understand how art can be a catalyst for change and reinvigorate a community.

Christmas Bin Collection

16. Update from Carolyn Moss, Business Officer, Waste Management See Appendix 1

Womens Services

17. Councillor Smart will provide an introduction to the work taking place and her role within this.

Corporate

- 18. **a. Consultation and engagement -** Local priorities were set through the Community Plan process.
 - **b. Equality and diversity / cohesion and integration -** The Business Planning process takes into account equality, diversity, cohesion and integration issues.
 - **c. Council policies and city priorities -** The themes in the Business Plan mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

Conclusion

19. The work of the sub groups are essential in the delivery of the Community Committee priorities. The Communities Team continues to look at opportunities to develop projects and promote new ways of working to achieve the objectives outlined in the Community Plan.

Recommendations

20. To note the report including the key outcomes from the sub groups.

Background information

None



Appendix 1 – Please contact Carolyn Moss, Business Officer, Waste Management, 0113 3788547 or Carolyn.moss@leeds.gov.uk if you have any questions.

- An A5 postcard will be going out to inform residents of bin collection dates over the Christmas and New Year period. These are going to be sent to all households (excluding those on communal collections), starting w/c 19 November
- There will also be posters and A6 pull off pads being distributed to over 600 community buildings, as well as press work, social media and website campaigns, digital screens and roadshows

Key messages

- Bin collections will continue as normal up until and including Saturday 22 December
- A revised schedule will be in place for the two week period between Christmas Eve Monday 24 December and Saturday 5 January
- During the revised schedule, bins will be emptied one day earlier or later than normal, with the exception of New Year's Eve Monday 31 December when collections will take place on the usual scheduled day
- The usual service will resume from Monday 7 January

Call to action

I would be grateful if you could share this message widely and encourage people to:

- download the Leeds Bins app so they can receive collection day reminders straight to their phone
- visit www.leeds.gov.uk/xmasbins for handy hints on how to reduce, reuse and recycle common items generated around the home during the festive period, such as greetings cards, wrapping paper and food waste
- like, re-tweet and share festive messaging from the RecycleForLeeds Facebook and Twitter account





